

Minutes of the
New Rockford-Sheyenne Public School District No. 2
Regular School Board Meeting
Monday, July 13, 2015 at 7:00 p.m.

Members present: Eric Myhre, John McKnight, Alyson Myhre, John Grann, Todd Duchscherer, Mary Kay Price, and Roger Duda. Others present: Jill Louters, Superintendent; Natalie Becker, Principal; Avolt Baumbach, Principal; and Janet Heskin, Business Manager.

President Myhre called the meeting to order.

Approval of Agenda

It was moved by Alyson Myhre and seconded by Duchscherer to approve the agenda with the addition of approval of shop needs and the deletion of student board representative. Motion carried unanimously.

Approval of the Consent Agenda

It was moved by Duchscherer and seconded by McKnight to approve the consent agenda. Motion carried unanimously. The consent agenda consists of the minutes from the June 15, 2015, the business manager report, the bills for the general fund of \$83,956.95 the food service fund of \$149.40 and the activity fund of \$2,971.28.

Board General Comments

A welcome was issued to Joe Schuchard who is the new lead janitor.

The Building Committee met on July 13th and developed the following list of priorities: 1. Updates to the shop, 2. Windows, 3. Concrete block repair, 4. Weight room, 5. Gym air handler system, 6. Vehicle storage, and 7. Tuck pointing. Bids are being sought for the air handler.

Principals' Reports

Principal Baumbach reported that summer school ended on June 25th, there is a 21st Century conference in Fargo on August 4th and 5th, a two day High Reliability Schools training was attended by himself, Jill Louters, Laura Hager, and Allison Haley, and he reviewed the high school class schedule was reviewed with the board.

Principal Becker reported that NESC will be providing training for the Steve Dunn writing and spelling curriculum this fall.

Superintendent Report

Superintendent Louters provided a written report of highlights of her work for the past month. She attended the NDCEL where she was a presenter, completed interview processes, completed bus contract negotiations, planned back to school processes, budget planning for 2015-16, participated in the business manager evaluation, and provided orientation for the new lead maintenance employee.

District Pupil Membership Report

It was moved by Grann and seconded by Duchscherer to approve the 2014-15 District Pupil Membership report as presented . Motion carried unanimously.

District Transportation Report

It was moved by McKnight and seconded by Alyson Myhre to approve the 2014-15 District Transportation Report as presented. Motion carried unanimously.

Election of Officers

Mrs. Louters called for nominations for school board president. Grann nominated Eric Myhre for President of the Board. **It was moved by Alyson Myhre and seconded by McKnight to cease nominations and to cast a unanimous ballot for Eric Myhre as President of the Board. Motion carried unanimously.** President Myhre assumed the duties of chair of the meeting. President Myhre requested nominations for vice president. Alyson Myhre nominated Todd Duchscherer as Vice President of the Board. **It was moved by Grann and seconded by McKnight to cease nominations and to cast a unanimous ballot for Todd Duchscherer as Vice President of the Board. Motion carried unanimously.**

Bank Signature Card Review

It was moved by McKnight and seconded by Grann to approve Eric Myhre, Todd Duchscherer, and Janet Heskin to be on the signature cards at Bank Forward and Community Credit Union for New Rockford-Sheyenne School District accounts. Motion carried unanimously.

Appointment of Title Program Representatives

It was moved by Duchscherer and seconded by Alyson Myhre to appoint Mrs. Louters as the authorized representative for the following Federal Title programs for the 2015-16 year: Title I, Title II Part A, Title II Part D, REAP funds, School Food Service, and the Federal Vocational Program. Motion carried unanimously.

Appointment of Representatives to East Central

It was moved by Alyson Myhre and seconded by McKnight to appoint Mrs. Louters and Mrs. Becker as representatives to the East Central board for the 2015-16 year. Motion carried unanimously.

Business Manager Evaluation

Eric Myhre and Jill Louters met with Janet Heskin, Business Manager last Thursday to review her evaluation. **It was moved by Duchscherer and seconded by Grann to approve the evaluation of the business manager. Motion carried unanimously.**

Appointment of Business Manager

It was moved by Alyson Myhre and seconded by Duchscherer to continue to employ Janet Heskin as business manager with the New Rockford-Sheyenne Public School for the 2015-16 year. Motion carried unanimously.

Review Pledge of Securities

It was moved by Grann and seconded by Duchscherer to approve the Pledge of Securities as presented from Bank Forward. Motion carried unanimously.

Designate Depositories for School District Funds

It was moved by McKnight and seconded by Alyson Myhre to approve Bank Forward and Community Credit Union as depositories for school funds for the 2015-16 year. Motion carried unanimously.

Designation of Official Newspaper of District

It was moved by Alyson Myhre and seconded by Duchscherer to designate The Transcript as the official district newspaper for the 2015-16 year. Motion carried unanimously.

Approval of Hot Lunch Prices

Mrs. Louters recommended that we increase lunch and breakfast prices by 9%. **It was moved by McKnight and seconded by Grann to increase the lunch prices to \$2.40 for students and \$3.54 for adults and breakfast prices to \$1.74 for students and \$2.23 for adults. Motion carried unanimously.**

Renewal of NDSBA Membership

It was moved by Duchscherer seconded by Duda to approve the renewal of NDSBA (North Dakota School Board Association) membership for 2015-16. Motion carried unanimously.

Renewal of NDSBA Policy Services

It was moved by McKnight and seconded by Duchscherer to renew the NDSBA Policy Services and Required Policy agreements for 2015-16. Motion carried unanimously.

Board Committee Assignments

The board committee assignments for 2015-16 were reviewed. **It was moved by Alyson Myhre and seconded by Duchscherer to approve the board committee assignments as presented. Motion carried unanimously.** The board committees are as follows: Negotiations-Eric Myhre, John Grann, and John McKnight; Evaluation-Eric Myhre, Todd Duchscherer, and John Grann. The representative committees are as follows: School Improvement-Mary Kay Price and Todd Duchscherer; Technology-Mary Kay Price; Rocket Boosters-Alyson Myhre; North Central Distance Learning-Alyson Myhre; Curriculum-Alyson Myhre and John McKnight; Career and Technology-Todd Duchscherer; Long Range Planning-John McKnight; Building-Alyson Myhre, Todd Duchscherer, and Roger Duda; City Council Liaison-John McKnight; and Sick Bank-Eric Myhre.

Preschool Funding for 2015-16

Mrs. Louters recommended a fee of \$50 per month for the preschool program with a proration of \$9.00 per month for students who qualify for reduced lunches and no cost for families that qualify for free lunches. **It was moved by Grann and seconded by Duchscherer to approve the preschool fees as presented for the 2015-16 school year. Motion carried unanimously.**

2015-16 Preliminary Budget

Mrs. Louters reviewed the changes in the preliminary budget for 2015-16 as presented. A public meeting will be held prior to the August board meeting to receive feedback and the preliminary budget will be presented for approval at the August board meeting.

Approval of Policy KAB Parental Involvement for Title I

It was moved by Duchscherer and seconded by Alyson Myhre to approve the date changes to Policy KAB Parental Involvement and exhibit for Title I for the 2015-16 school year. Motion carried unanimously.

Second Reading of Revision to Policy GCAB

It was moved by McKnight and seconded by Alyson Myhre to table the second reading of the revision to Policy GCAB Class Ranking & Honor Student Recognition until the August meeting. Motion carried unanimously.

Second Reading of Revision to Policy DDDA

It was moved by Grann and seconded by Duchscherer to approve the second reading of revision to Policy DDDA Short-Term Professional Leave. Motion carried unanimously.

Approval of Bus Routes and Contracts

Mrs. Louters presented the per mile rate for the bus routes that she negotiated with the following contractors: Linus Allmaras \$1.52 per mile; James Fleming \$1.52 per mile; Robert Hanson \$1.53 per mile; Jeff Labrensz \$1.55 per mile; and Quentin Lange \$1.52 per mile. She also presented an amendment to the bus contract which would adjust the per mile rate when #1 fuel is used. **It was moved by Duchscherer and seconded by McKnight to approve the per mile amounts for the bus routes as presented but omit the language regarding the fuel adjustment. Motion carried unanimously.**

Personnel

It was moved by Alyson Myhre and seconded by Duchscherer to approve a contract for Mackenzie Bullinger for science for the 2015-16 school year. Motion carried unanimously.

It was moved by Grann and seconded by McKnight to approve a contract for Scott Kohn for Phy Ed for 2015-16. Roll call vote taken: Grann-yes; McKnight-yes; Duchscherer-yes; Duda-no; Alyson Myhre-yes; Price-yes; Eric Myhre-yes. Motion carried.

It was moved by Price and seconded by Duda to approve a contract for Karla Fuchs for English Language Arts for 2015-16. Motion carried unanimously.

It was moved by Duchscherer and seconded by Alyson Myhre to approve an agreement for Debra Burgad as Athletic Director for 2015-16. Motion carried unanimously.

It was moved by Alyson Myhre and seconded by Duchscherere to approve the resignation of Emily Dahl. Motion carried unanimously.

Approval of Shop Needs

It was moved by Alyson Myhre and seconded by Duda to allocate \$10,000 for shop improvements from the building fund. Motion carried unanimously.

Announcements

The next regular board meeting will be held on Monday, August 10, 2015 at 7:00 pm.

Adjournment

The public meeting was adjourned at 12:03 am.

Janet Heskin
Business Manager

Eric Myhre
President