Minutes of the
New Rockford-Sheyenne Public School District No. 2
Regular School Board Meeting
Monday, July 14, 2014 at 7:00 p.m.

Members present: Lisa Longnecker, Eric Myhre, John McKnight, Alyson Myhre, John Grann, Todd Duchscherer, and Travis Benson. Others present: Jill Louters, Superintendent; Natalie Becker, Principal; and Janet Heskin, Business Manager.

President Longnecker called the meeting to order.

Approval of Agenda
It was moved by McKnight and seconded by Alyson Myhre to approve the agenda with the addition of a request received for board representation on a City Commission committee. Motion carried unanimously.

Approval of the Consent Agenda
It was moved by Eric Myhre and seconded by Benson to approve the consent agenda. Motion carried unanimously. The consent agenda consists of the minutes from the June 16, 2014, the business manager report, the bills for the general fund of $260,816.94, the food service fund of $639.00 and the activity fund of $482.00.

Superintendent Report
Superintendent Louters provided a written report of highlights of her work for the month. She reported that she met with Principal Baumbach and that he completed an internship with Mrs. Lindstrom. The replacement Rocket bus that was approved for purchase last month has been purchased at a cost of $70,000.00. Mrs. Louters has been working on storage for the bus, job descriptions for drivers, and usage procedures for transportation and for the building. She is developing a safety and security plan which will be presented at the August meeting.

Board Representation on City Commission PILOT Committee
City Commission, Kelly McKnight was present to request a board member be appointed as a liaison to the City committee for the PILOT program which allows new businesses to apply for tax forgiveness for five years. The representation would be informational only with no voting capacity. The meeting to address the first request for tax forgiveness will be held on August 4, 2014. It was moved by Eric Myhre and seconded by Alyson Myhre to appoint Lisa Longnecker as liaison to the City Commission PILOT program committee. Motion carried unanimously.

Bus Route Bid
A bus route rebid was received and opened from Jeff Labrensz for the Wood Lake route in the amount of $1.51 per mile. It was moved by Benson and seconded by Eric Myhre to approve the rebid bus route bid from Jeff Labrensz in the amount of $1.51. Motion carried unanimously.
District Membership Report
The 2013-14 District Membership Report was reviewed. It was moved by Eric Myhre and seconded by McKnight to approve the 2013-14 District Membership Report. Motion carried unanimously.

District Transportation Report
The 2013-14 District Transportation Report was reviewed. It was moved by McKnight and seconded by Alyson Myhre to approve the 2013-14 District Transportation Report. Motion carried unanimously.

Election of Officers
Mrs. Louters called for nominations for school board president. McKnight nominated Eric Myhre for President of the Board. It was moved by Grann and seconded by Alyson Myhre to cease nominations and to cast a unanimous ballot for Eric Myhre as President of the Board. Motion carried unanimously. President Myhre assumed the duties of chair of the meeting and thanked Lisa Longnecker for all of her work during her years of service as board president. President Myhre requested nominations for vice president. Grann nominated Travis Benson as Vice President of the Board. It was moved by Alyson Myhre and seconded by Longnecker to cease nominations and to cast a unanimous ballot for Travis Benson as Vice President of Board. Motion carried unanimously.

Bank Signature Card Review
It was moved by Longnecker and seconded by Alyson Myhre to approve Eric Myhre, Travis Benson, and Janet Heskin to be on the signature cards at Bank Forward and Community Credit Union for New Rockford-Sheyenne accounts. Motion carried unanimously.

Appointment of Title Program Representatives
It was moved by Alyson Myhre and seconded by Grann to appoint Mrs. Louters as the authorized representative for the following Federal Title programs for the 2014-15 year: Title I, Title II Part A, Title II Part D, REAP funds, School Food Service, and the Federal Vocational Program. Motion carried unanimously.

Appointment of Representatives to East Central
It was moved by Longnecker and seconded by Benson to appoint Mrs. Louters and Mrs. Becker as representatives to the East Central board for the 2014-15 year. Motion carried unanimously.

Appointment to North Central Distance Learning Consortium
It was moved by Benson and seconded by McKnight to appoint Mrs. Louters as the school representative to the North Central Distance Learning Consortium. Motion carried unanimously.

Appointment of Business Manager
It was moved by McKnight and seconded by Alyson Myhre to continue to employ Janet Heskin as business manager with the New Rockford-Sheyenne Public Schools. She will receive a salary of $3,625.00 per month, the equivalent of $43,500.00 per year. For planning and benefit assignment purposes, she will be employed on a twelve month basis. This in no
way guarantees a duration of employment. The business manager will be employed at-will, not on a contract prescribing a duration of employment. The Board may choose to terminate the business manager at any time with cause or after 30 days notice without cause. The business manager may resign from employment at any time, with or without cause. Motion carried unanimously.

Review Pledge of Securities
It was moved by Longnecker and seconded by McKnight to accept the Pledge of Securities as presented from Bank Forward. Motion carried unanimously.

Designate Depositories for School District Funds
It was moved by McKnight and seconded by Benson to approve Bank Forward and Community Credit Union as depositories for school funds for the 2014-15 year. Motion carried unanimously.

Designation of Official Newspaper of District
It was moved by Alyson Myhre and seconded by Grann to designate The Transcript as the official district newspaper for the 2014-15 year. Motion carried unanimously.

Principal Report
Mrs. Becker arrived at this time and reported that she is planning to implement the School to Work program on a case by case basis with specific criteria by the end of December. The curriculum committee is planning to implement a structured program for the 2015-16 school year. She stated that 7th grade orientation will be held during the Back to School Night on Monday evening, August 25th, Thursday she and Mr. Baumbach will be at a PowerSchool rollover workshop, and that she is working on merging the PK-12 handbook into one.

Approval of Hot Lunch Prices
Mrs. Louters and Janet Heskin presented historical financial information and reimbursement rates to the board on the food service program. For the past three years, the general fund has subsidized the food service program due to new USDA guidelines and increased food costs. Todd Duchscherer arrived at this time. Mrs. Louters recommended that we increase lunch and breakfast prices by 10%. It was moved by Grann and seconded by McKnight to increase the lunch prices to $2.20 for students and $3.25 for adults and breakfast prices to $1.60 for students and $2.05 for adults. Motion carried unanimously.

Renewal of NDSBA Membership
It was moved by McKnight seconded by Longnecker to approve the renewal of NDSBA (North Dakota School Board Association) membership for 2014-15. Motion carried unanimously.

Renewal of NDSBA Policy Services
It was moved by Longnecker and seconded by John McKnight to renew the NDSBA Policy Services and Required Policy agreements for 2014-15. Motion carried unanimously.
Continuation of Pre K Program for 2014-15
Discussion was held regarding the continuation of the Pre K program which is currently not funded by DPI. When originally implemented, the board decapproved the local funding of the Pre K program on a year to year basis. There is a possibility that the next legislative session will approve funding for the program for the future. Mrs. Louters recommended continuation of the Pre K program. **It was moved by McKnight and seconded by Benson to continue funding the Pre K program for the 2014-15 school year.** Motion carried unanimously.

Continuation of After School Program
Mrs. Louters recommended that we continue the after school program with a grant from 21st Century through NESC, which is our new Rural Education Association. **It was moved by Longnecker and seconded by Alyson Myhre to continue the after school program for 2014-15 through our REA.** Motion carried unanimously.

Board Committee Assignments
The board committee assignments for 2014-15 were reviewed. **It was moved by Alyson Myhre and seconded by Benson to approve the board committee assignments as presented.** Motion carried unanimously.

Approval of Policy KAB Parental Involvement for Title I
**It was moved by McKnight and seconded by Duchscherer to approve the date changes to Policy KAB Parental Involvement and exhibit for Title I for the 2014-15 school year.** Motion carried unanimously.

Graduation Date for 2015
Discussion was held on finalizing the date and time of graduation for 2015. **It was moved by McKnight and seconded by Longnecker to set graduation on May 30, 2015 at 7:00 pm.** Motion carried unanimously.

Announcements
The next regular board meeting will be held on Monday, August 11, 2014 following the public levy meeting which will be held at 6:00 pm.

Adjournment
The public meeting was adjourned at 9:10 pm.

Janet Heskin              Eric Myhre  
Business Manager            President