Minutes of the  
New Rockford-Sheyenne Public School District No. 2 
Regular School Board Meeting 
Monday, October 13, 2014 at 7:00 p.m.

Members present: Eric Myhre, Travis Benson, Alyson Myhre, John McKnight, Travis Benson, and Todd Duchscherer. Absent: John Grann and Lisa Longnecker (Longnecker joined the meeting at 7:34 pm). Others present: Jill Louters, Superintendent; Natalie Becker, Principal; Avolt Baumbach, Principal; and Janet Heskin, Business Manager.

President Myhre called the meeting to order.

Approval of Agenda
It was moved by McKnight and seconded by Duchscherer to approve the agenda with the additions of rescinding Policy AAC, resignation of Marie Pflugrad, review of bidding process, setting board retreat date, and winter month board meeting time schedule. Motion carried unanimously.

Approval of the Consent Agenda
The activity fund accounts were reviewed. Superintendent Louters and Janet Heskin will review inactive accounts and present a plan at the November board meeting. It was moved by Benson and seconded by Alyson to approve the consent agenda. Motion carried unanimously. The consent agenda consists of the minutes from the September 15, 2014 regular meeting, the bills for the general fund of $82,610.15 the building fund of $5,646.25, the food service fund of $12,413.81, and the activity fund of $11,390.56.

Comments from the Public
Jordan Knutson, representing the senior class, reported that the class had voted to recommend to the board to have the graduation ceremony at 2 pm on Saturday, May 30, 2014 rather than 7 pm to allow for time for after graduation open houses.

Calvin Packard reported on an oratorical contest sponsored by the American Legion Club which will qualify for scholarships and presented information on his recommendation to name the reservoir.

Lisa Longnecker arrived at this time.

Board General Comments
Eric Myhre read a thank you from the Chamber of Commerce for a donation from the school.

Alyson Myhre reported on the building committee meeting attended by her and Eric Myhre on October 6, 2014. The replacement heating units have been ordered for two classrooms and a bid has been received from J & J Stripping for demolition of the old church building.

Principals’ Reports
Both principals provided written reports. Mrs. Becker reported that classroom observations have been taking place, the science portion of the state testing is coming up, NWEA testing has been completed, both principals will participate in a Section 504 webinar on October 22nd, homecoming week was a success and the student council would like to plan a winter fest event, a survey is
planned during parent/teacher conferences on November 6th for AdvancED, quarter ends October 24th, and professional development on early out days is focusing on Characteristics of Effective Instruction.

Mr. Baumbach reported that the extended school program will start on October 20th, he attended the Title I conference, gave a report on legislative updates, and will be attending the NDCEL fall conference on October 16-18 in Bismarck.

Superintendent Report
Superintendent Louters provided a report of the highlights of her work for the month which included preparing for the public levy hearing, custodian interviews, MISO3 reporting, building committee work, School Talks and follow up column, annual compliance report, and East Central board meeting. School Talks were held in both New Rockford and Sheyenne attended by Mrs. Louters and Board President Eric Myhre to answer general questions and correct information. Mrs. Louters also reported that Amy Cudworth is working on a twitter and Facebook account for the school.

Audit Report for 2013-2014
Emil Schoenfish, CPA, was present to review the audit report for the 2013-2014 year. It was moved by Duchscherer and seconded by McKnight to accept the audit report for the fiscal year ended June 30, 2014. Motion carried unanimously.

Designation of Memorial Park
Calvin Packard presented a plan and information to name the reservoir The Corporal Dennis H. Brady Memorial Reservoir and Conservation Park. He reported that the City Commissions met in November of 2013 and gave the school the authority to name the park. He is not requesting any monetary assistance at this time. Mrs. Louters supports the naming of the reservoir. It was moved by Duchscherer and seconded by McKnight to name the reservoir The Corporal Dennis H. Brady Memorial Reservoir and Conservation Park. Motion carried unanimously.

Review Graduation Time
It was moved by Alyson Myhre and seconded by Benson to change graduation time to 2 pm on Saturday, May 30, 2015. Motion carried unanimously.

First Reading of Policy ACBD School Medication Program
It was moved by Longnecker and seconded by Alyson Myhre to approve the first reading of Policy ACBD. Motion carried unanimously.

Rescind Policy AAC
It was moved by Longnecker and seconded by Benson to rescind current Policy AAC. Motion carried unanimously.

First Reading of Revision to Policy AAC Nondiscrimination and Anti-Harassment
The revised Policy AAC Nondiscrimination and Anti-Harassment, as recommended by NDSBA, provides greater clarity and safeguards through definitions. It was moved by Alyson Myhre and seconded by Duchscherer to approve the first reading of the revised Policy AAC. Motion carried unanimously.

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Resignation of Marie Pflugrad
Mrs. Louters recommended approving the request from Marie Pflugrad to be released from her contract as elementary physical education teacher and strategist effective October 14, 2014. **It was moved by Longnecker and seconded by Duchscherer to approve the resignation of Marie Pflugrad and release her from her contact effective October 14, 2014. Motion carried unanimously.**

Review of Bidding Process
Information regarding the bidding process from ND Century Code was reviewed. A policy being developed by the ND School Board Association has been requested but not yet received. Discussion was held on the types of items that should be bid and if the dollar amount should be different than the $25,000 threshold listed in the Century Code. The board will review the information from NDSBA at the November meeting.

Announcements
The next regular board meeting will be held on Monday, November 10, 2014 at 4 pm. The board decided to hold the regular board meetings at 4 pm for the months November through March.

The board retreat date will be hold following the regular meeting on January 12, 2015.

Adjournment
The public meeting was adjourned at 9:05 pm.

Janet Heskin  Eric Myhre
Business Manager  President